

Central Highlands Catholic Community

Parish Pastoral Cluster Minutes

Date: Sep 14, 2010

Time: 6:30 PM

Location: St. Anne

Member Name	Term Ends	Commission	OLOTS/ SAG	7/27 2010	9/14 2010						
Barnes, Peter	2011	Worship & Sp	OLOTS	P	A						
Breault, Liz	2012	So Justice & P	OLOTS	P	P						
Gates, Thomas	2011	Finance	SAG	P	P						
Gelzins, Bill	2013	TBD	OLOTS	P	P						
Hodgins, Rena	2013	Worship & Sp	SAG	P	P						
Kiernan, John	2011	Stewardship	OLOTS	P	P						
Lombard, Kathie	2011	So Justice & P	OLOTS	P	P						
Lord, Una-May	2012	Worship & Sp	SAG	P	P						
Ouellette, Patricia	2013	Worship & Sp	SAG	P	E						
Scuderi, Denise	2011	Religious Ed So Justice & P	OLOTS	P	P						
Slattery, Thomas	2013	TBD	SAG	P	P						
Waluk, John	2012	Finance	SAG	P	P						
Michaud, Dave	Appt 2007	So Justice & P	OLOTS	P	P						
Ouellette, Fr. Kent	Administrator- President		OLOTS SAG	P	P						
Harrigan, Deacon Fred	Ex Officio		OLOTS SAG	P	P						
Young, Jane	Staff		OLOTS	P	P						

Topic	Discussion	Action
	The meeting was called to order at 6:30 pm. Dave Michaud welcomed Dave Denbow as a guest at the council meeting.	
Opening Prayer	The opening prayer was offered by John Kiernan.	
Opening Comment	<p>Father Ouellette made opening comments. Father welcomed Dave Denbow to the meeting. He is in the process of becoming a Deacon, so will be invited to more activities. Fr. met with the Bishop this past weekend. The Bishop stated that there is no master plan for our cluster. The Bishop is open to what we need as Cluster 7.</p> <p>Fr. Ouellette briefly reviewed the pastoral plan. He proposed that there be some temporary commissions (ad hoc) developed. There will be commissions for: communications, bylaw, and mass change.</p>	

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<p>Review Agenda And Minutes</p>	<p>Chair: Dave Michaud Vice Chair: Tom Gates Secretary: Denise Scuderi Time Keeper: Una May Lord</p> <p>No new items were added to the agenda.</p> <p>The minutes from the Jul 27, 2010 Pastoral Council meeting were approved as written.</p>	<p>Minutes Approved</p>
<p>Youth Ministry Fund Raising</p>	<p>The Youth will be hosting a public supper on Oct 23. The proceeds will go to the kids that are planning to go on the pilgrimage to Spain. The Lombard's have generously donated 20 bushels of apples that will be sold after masses to help raise money for the youth. In addition, there is a huge yard sale scheduled on Oct 16th at St. Agnes.</p>	<p>Check the bulletin for upcoming events.</p>
<p>Envelopes</p>	<p>The committee reviewed a proposed calendar of special collections. A question was raised regarding if we have enough collections for fuel? We currently have 4 per year. In 2010 we raised approximately \$11,500 for fuel. The expenses were approx \$17,000 for fuel.</p> <p>It has been noted that when there are special collections, the regular offertory tends to decrease.</p> <p>July 24th – Maintenance – option available</p> <p>There was a suggestion to delete the dates from the collection envelopes – then, individuals could donate when they are able. Some thought this would cause confusion and an increase in reports. It was decided to leave as is and still allow individuals to send in donations when they can. This is always an option.</p> <p>It was noted that religious education donations increased right after vacation bible school last summer.</p> <p>It was moved and seconded to accept the calendar for envelopes as proposed.</p> <p>Point of clarification – Jane - Holy Days collections don't all go into the parish collection as a regular offertory. Some of the special collections go to Rome,</p>	

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	<p>the Catholic Diocese of Portland, or to the Holy Lands.</p> <p>There was discussion regarding the possibility of moving the religious education collection (Nov 6) to another date?</p> <p>There was a motion made and seconded to amend the motion to include switching the dates of religious education collection to July 24th and the maintenance collection be moved to May 8th . Amendment Approved.</p> <p>Main motion on floor to accept the 2010-2011 calendar as amended.</p> <p>An addendum will be added to the calendar that: This will go to committee for discussion and analysis for the development of the calendar for next year.</p> <p>There was a question raised regarding whether we should do a study and eliminate the collection that gets the least amount? Fr Ouellette stated it is too late to change at this point for this year’s calendar. He proposed that it go to committee for discussion and analysis for next year as previously discussed.</p>	
<p>Pastoral Plan</p>	<p>Temporary Commissions (Ad Hoc)</p> <ol style="list-style-type: none"> 1. Communications (bulletin and web site) – Look at everything that we do in regards to communication to make sure that we are consistent. 2. Bylaws (shared commission with Pastoral Council and Finance Council) – Would like the two councils to come together and develop a standardized bylaws that agree with the norms of the diocese. 3. Mass Change – Committee that can look at all of the issues that need to be considered in regards to mass time changes. <p>Fr. asked that these commissions be put into action as soon as possible. He asked that the mass changes commission be implemented first and then the bylaws commission. We need to look at the issues of religious education and life of the church at a timeline that makes</p>	

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	<p>it easy for the families. For example: St. Anne's mass time of 6pm – makes it difficult to schedule religious education. Members of the committee could include pastoral council members and members. Jane suggested that one pastoral council member be a member of each commission.</p> <p>Bill volunteered to be a member on the mass change commission. Deacon Fred (ex-officio) and Dave (member) will also serve on the mass change commission. Tom Slattery will be the contact person from St Agnes for the mass time change commission.</p> <p>A bulletin announcement can be run asking for volunteers to serve on the commissions.</p> <p>Liz volunteered to serve on the communications commission. Una agreed to be the contact person for St. Agnes and to refer church members to Liz.</p> <p>Dave Michaud will keep an open invitation to all of the commissions to be involved as needed.</p> <p>Bylaws – Deacon Fred recommended that the same group that worked on it last year volunteer to do that again: Dave Michaud, Una May, and John W. agreed to serve on the bylaws commission.</p> <p>Members from each worship site should be included on each commission (both parishes).</p> <p>John is the new chair of the Finance Council.</p> <p>The next step will be an announcement in the bulletin.</p> <p>Pastoral council members will be responsible to set up the first meetings of the commissions on which they are serving.</p> <p>Review of the Commissions:</p> <p>Fr. stated that we should be looking at the norms of the diocese and fold our current commissions into these five groups.</p>	<p>Place request for commission members in bulletin.</p>
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	<p>Pastoral council and Finance council needs to develop a way to merge the two separate bylaws.</p> <p>We need to make a new plan on where we want to go and start developing a plan that people can buy in to. Dave asked if it would be possible for someone to come from the diocese to help develop a 3-5 year plan. They could help lead us in the development. We should also look at the issues that were brought up during the forming of the cluster. We don't want to re-open old wounds.</p> <ol style="list-style-type: none"> 1. Evangelization and Catechesis 2. Worship and Spirituality 3. Family Life 4. Justice and Charity 5. Stewardship and Church Life 	
Outstanding Needs	<p>Old Business – Tom has not picked a commission yet. He will let us know at the next meeting. Bill agreed to serve on the worship and spirituality commission.</p> <p>Jane – The Bishop's Appeal just came in yesterday. Fr. stated that there has already been a phase 1 and phase 1A. We are now in phase 2. It was postponed due to the catholic campaign. Things are getting better. If we go over the goal, then we will get some money back. We need to set up speakers at each worship site – the week before (Sep 26th) for advance notice, then the next week when the pledges are taken, and again the following week there will be a reminder.</p>	Tom will pick a commission at the Nov meeting
Questions and Comments	<p>Comments from Deacon Fred – No further comments.</p> <p>Comments from Father Ouellette – thank you for being here. It is awesome to be here.</p>	
Review the Meeting Record	<p>Clarifications/questions. Bill stated that he is having difficulty opening the attachments (minutes/agenda). He was directed to call Nicole.</p>	
Next Meeting	<p>PC agenda conference call will be Tuesday, Nov 2, 2010 at 7:00 p.m. (This date was changed to Oct 12th).</p> <p>PC meeting on Tuesday, Nov 9, 2010 at 6:30 pm at St. Anne's in Dexter.</p>	

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Closing Prayer	Offered by Una-May Lord.	
	The meeting adjourned at 7:43 pm.	

Submitted by: Denise Scuderi, Secretary

Authenticated by: Pastoral Council
Members