

Cluster 7 Report
for the Current Parishes Of
St. Anne, St. Thomas, St. Francis & Paul and St. Agnes
June 24, 2006

1. *What model was chosen? Explain why it was chosen and not the others.*
 - ◆ Modified Model IV (combination of close and build). Used in this decision:
 - The geographic area of Cluster (4,000 sq. miles)
 - The age and condition of buildings
 - The cost of updating buildings to make them more energy efficient, to make them comply with ADA Code, etc.
 - The availability of priests
 - The debt of one parish
 - St. Agnes Parish school
 - Three are ready to move ahead with new building
 - Present site of each facility is undesirable (lack of parking, not easily located, etc.)

2. *What will be the implementation timeline?*
 - ◆ Phase I
 - Combine administratively the Parishes of St. Anne, St. Thomas, and St. Francis & Paul into 1 by July 2006. One Pastor for the Cluster with one Parochial Vicar
 - The St. Agnes Parish remains as is.
 - Build new central Worship site for St. Anne, St. Thomas, and St. Francis & Paul. Close & sell as necessary.
 - Completion of Phase I is approximately 2011.
 - Needs assessment - site location
 - Permission from Chancery to conduct Capital Campaign
 - Sell unused properties and conduct Capital Campaign
 - If the opportunity arises to sell all property, then sell all property and rent facilities for Mass and function until new parish construction is complete.
 - October 2006 to July 2007 - transition period during which time Cluster Council will be formed and begin the process of evaluating the establishment of one parish (St. Anne, St. Thomas, and St. Francis & Paul), which will require collecting and analyzing population data.

 - ◆ Phase II
 - Reassess Phase 1 with St. Agnes Church & Parish school (location & facility) in 2011.

3. *What will be the Mass schedule? If Mass cannot be celebrated in each worship site every weekend, what will be your plan? How will other sacraments be administered and who will administer them? How will opportunities for devotional prayer be made available?*
 - ◆ During Phase I the Mass schedule will remain, as it is right now; one Mass in Milo; one Mass in Sangerville; one Mass in Dexter and one Mass in Dover-Foxcroft. (Note: the schedule is based on the assumption that the St. Agnes parish will be assigned a Parochial Vicar. If not, one of the existing Parishes (St. Anne, St. Thomas, and St. Francis & Paul), worship sites will need to be closed). As the existing parishes are closed and sold within the Cluster, the Mass schedule will be revised.
 - ◆ The priest will administer sacraments. The laity will assist with other devotional prayer services.

4. *How will you provide pastoral care to hospitals, nursing homes, college campuses, prisons and other special ministries that are in the cluster?*
 - ◆ Extra Ordinary Ministers will coordinate with the parish priest to provide pastoral care to hospitals (2), nursing homes (3 Dover; 2 Dexter; 2 Pittsfield; 1 Hartland), and other special ministries.
 - ◆ A schedule shall be developed and distributed amongst the individuals who will provide the pastoral care. It will be the responsibility of the Worship & Spirituality commission to recruit and train Extra Ordinary Ministers and to develop a schedule to provide pastoral care.
 - ◆ Prisons (three). Monthly visit by priest. Weekly visit by Matthew 25 Ministries

5. *How will you address the needs of Catholic schools within the cluster?*

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- ◆ The Catholic school in the St. Agnes Parish will continue to be maintained as it is currently or until the Diocese publishes the new guidelines for all clusters.
6. *What Social Justice needs exist within your cluster and how will these be addressed?*
- ◆ The Social Justice Commission needs to create and perform a need assessment survey. Some of the currently known needs are:
 - ◆ Assistance to the poor, visiting / assistance to the elderly, visiting the shut-in's, lonely, bereaved, clothing needs, food needs
 - ◆ Needs are being met through the collection of donations and items and distribution of food to local food pantries as needs arise. Sites have been identified where parishioners can donate clothing and other items for the needy. Extra Ordinary Ministers, along with the parish priest will provide pastoral care as indicated in the above response.
7. *What will you do to foster community life within the cluster?*
- ◆ Establish a Family Life Commission setting goals and objectives that will foster a Christian life and the development of family values as specified in the Deanery Council booklet. (We want to encourage a Christian atmosphere in the family and family prayer; marriage preparation; marriage enrichment programs; marriage encounters; programs for widows, divorced persons and those in charge of single households; develop programs defending and fostering respect for human life at all ages; establish a birth line; encourage sex education (abstinence); encourage parent/teenager dialogues and offer family seminars.)
 - ◆ Common Faith Formation programs for adults and youth
8. *What paid and volunteer staff will be required to accomplish the plan?*
- ◆ Phase I paid staff: Pastor, Business Manager, Two full time secretaries, Pastoral Assistant, Parish Catechetical Leader, Principal, Janitors
 - ◆ Phase II reassess the needs. Volunteers will be needed to support all of the above listed positions.
 - ◆ Training for office staff conducted in house and from RCDP when necessary Training for Pastoral Assistant will be through RCDP certified program Training for PCL through RCDP certified program.
9. *How will Religious Education be provided? Please differentiate between formative years, youth, and adult education. Each Worship site will have Religious Education programs.*
- ◆ Formative years:
 - Parochial School
 - Under direction of PCL with site coordinators and with volunteers.
 - Children's Liturgy of the Word.
 - Catechists trained by PCL and RCDP for certification per RCDP standards.
 - Youth Formation:
 - Provided under direction of PCL and trained and certified Youth Ministers per RCDP standards.
 - ◆ Adult formation:
 - On-going faith formation for adults, provided initially by PCL with volunteers willing to be trained in group dynamics and adult learning.
 - RCIA.
10. *A. What physical facilities currently exist in the cluster and how are they used? In your plan, which of these will remain a functional part of the cluster? What disposition would you suggest for those facilities that do not remain a functional part of the cluster?*

Currently:

5 Churches

1 Chapel, 3 rectories, 3 offices, 5 parish halls, 1 school, 1 convent, 2 multi-purpose catechetical facilities

Eventual number of facilities:

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2 Churches, 2 residences, 2 offices (1 main office - 1 satellite office) 2 parish halls, 1 school, 2 multi-purpose catechetical facilities, 1 convent

Disposition: Phase I

Churches - close and sell (4)
Rectories / residences - close and sell existing (2)
Office - close 1

Parish halls - close 3 (will be sold along with churches) School determined if viable for cluster multi-purpose / catechetical facility incorporated in new structures - close and sell existing ones

B. Please estimate necessary capital expenses for the next 5 years for all facilities that will remain in use.

Capital Expenses (projected):

Phase One - \$1,500,000.00
Phase Two - \$2,000,000.00

Capital Expenses - five years

St. Agnes - \$0
St. Anne - \$5,000 (furnace)
Holy Family - \$0
St. Francis/St. Paul - \$0
St. Thomas - \$0

11. A. How will the cluster address the financial issues raised by the plan?

Fund raising (including capital campaigns), private donations, loan from the Diocese, staggered closings and selling of properties, utilize financial savings realized by consolidation of facilities (utilities, taxes, insurance's).

B. Will the financial assets of the current parishes be consolidated?

Consolidation of finances:

- Assets of three parishes combined to create one new site for services and ministry
- Assets of one parish to remain with the parish until past debts are paid off

C. Specifically, how will you pay for the staff, how will you fund your ministries and programs?

Staffing funded through regular offertory-income and budget process Ministries and programs: through regular offertory and requests for donations, especially for faith formation, social outreach, and evangelization efforts.

D. How will you provide for upkeep of the physical facilities?

Upkeep of facilities - regular offertory income