

Central Highlands Catholic Community

Parish Pastoral Cluster Minutes

Date: Nov 9, 2010

Time: 6:30 PM

Location: St. Anne

Member Name	Term Ends	Commission	OLOTS/ SAG	7/27 2010	9/14 2010	11/9 2010						
Barnes, Peter	2011	Worship & Sp	OLOTS	P	A	P						
Breault, Liz	2012	So Justice & P	OLOTS	P	P	P						
Gates, Thomas	2011	Finance	SAG	P	P	P						
Gelzinis, Bill	2013	TBD	OLOTS	P	P	P						
Hodgins, Rena	2013	Worship & Sp	SAG	P	P	P						
Kiernan, John	2011	Stewardship	OLOTS	P	P	P						
Lombard, Kathie	2011	So Justice & P	OLOTS	P	P	P						
Lord, Una-May	2012	Worship & Sp	SAG	P	P	P						
Ouellette, Patricia	2013	Worship & Sp	SAG	P	E	P						
Scuderi, Denise	2011	Religious Ed So Justice & P	OLOTS	P	P	P						
Slattery, Thomas	2013	TBD	SAG	P	P	A						
Waluk, John	2012	Finance	SAG	P	P	P						
Michaud, Dave	Re Appt 2010	So Justice & P	OLOTS	P	P	P						
Ouellette, Fr. Kent	Administrator- President		OLOTS SAG	P	P	P						
Harrigan, Deacon Fred	Ex Officio		OLOTS SAG	P	P	P						
Young, Jane	Staff		OLOTS	P	P	P						

Topic	Discussion	Action
	The meeting was called to order at 6:30 pm.	
Opening Prayer	The opening prayer was offered by Rena Hodgins.	
Opening Comment	Father Ouellette made opening comments. He thanked the pastoral council members for continuing the work that they are doing.	
Review Agenda And Minutes	Chair: Dave Michaud Vice Chair: Tom Gates Secretary: Denise Scuderi Time Keeper: Una May Lord Member at Large – Kathie Lombard No new items were added to the agenda.	

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	The minutes from the Sep 14, 2010 Pastoral Council meeting were approved as written.	Minutes Approved
Youth Ministry Fund Raising	Report - The youth had a yard sale that raised approx \$750. The pulled pork dinner raised approx \$450. There are more items planned after Christmas. We have reached approx 1/3 of the goal. The cost of the pilgrimage to Spain approx \$3,500 per person.	
Envelopes	Envelopes – Final Report on Calendar – no report – The approved calendar was given to the office staff after the last meeting.	
Old Business	<p>Temporary Ad Hoc Committee Reports</p> <p>a. Mass Changes (Deacon Fred and Bill)- The council reviewed the proposed mass schedule obtained from the mass change committee. They are proposing that some town meetings be held after masses for informational purposes and parishioner’s feedback. Fr. Ouellette will write a letter to the bishop for approval of the proposed schedule that would include the celebrations in the absence of a priest. Fr. also plans to educate members in the pastoral’s corner of the bulletin regarding the requirements to attend mass and explaining the celebrations in the absence of a priest. We always have the option of changing the times a little if the proposed times do not work.</p> <p>Time Line – It is important to plan changes to coincide with the religious education calendar. The earliest date would be mid Jan. Or, we could hold off until summer.</p> <p>It was moved and seconded to accept the proposed mass change schedule as written. Motion Approved. Deacon Fred asked that town meetings be held after mass – rotate sites. The proposed schedule can be inserted into the bulletin at all worship sites. The criteria and history should be included on the back.</p> <p>b. Communications (Liz and Una) – Tabled.</p> <p>c. Bylaws (John, Una, and Dave) – John reported for the group. They are still working on the project. The goal will be to develop separate finance council bylaws.</p>	Proposed schedule to be included in bulletin with criteria and history included. Town hall meetings will be set up

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	<p>There are proposed changes: p. 5 Bylaws – Remove finance council paragraph and replace with evangelization and catechist.</p> <p>Look at bi-monthly meetings. They may need to change their meeting times so that they are not meeting at the wrong times. The schedule between the pastoral council and the finance council needs to be coordinated.</p> <p>They will be recommending the commissions be renamed as suggested in the norms in order to bring existing commissions to fit into the diocesan recommendations:</p> <p>Community life – Family Life Evangelization and Catechesis – Religious Education Worship and Spirituality – same Stewardship - Stewardship and Church life Justice and Charity – currently Social Justice and Peace.</p> <p>(Discussion – p. 11 of policies and norms of the diocese)</p> <p>Tom chose his commission assignment- Worship and Spirituality.</p>	
<p>New Business</p>	<p>Review of Holy Day Mass Schedule (Jane) – Reviewed the revised holy day and extraordinary mass schedule. There will be a mass at all worship sites on Christmas weekend. Change – St Agnes – Wed, Nov 24th changed to 5 pm instead of 6:30pm. The other mass time is at 9:00 am. These times will be listed in the bulletin.</p> <p>It was moved and seconded that the holy day and extraordinary mass schedule be approved as presented.</p> <p>Discussion - St Agnes 7:30 am mass on the day after Christmas is very early</p> <p>Motion approved.</p> <p>2. Communication between our two parishes – Fr. asked Jane to be the coordinator between St. Agnes and OLOTS. This is part of Jane’s role as the Pastoral Life Coordinator.</p>	

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	<p>It was suggested that we have a part of the bulletin that offers cluster news and parish news.</p> <p>3. Finance</p> <p>a. General overview of support other than the normal budget – Fundraising (craft fair, our lady’s kitchen, youth) is separate from the normal budget. Should it be in the regular budget or separate under fundraising?</p> <p>We are currently reporting the income vs. budget. What aren’t included are the expenses that are going out. They are reconciled once per quarter.</p>	<p>New bulletin item</p> <p>Discuss this again when we start budget preparation for next year. (Place on the Mar agenda)</p>
Questions and Comments	<p>Comments from Deacon Fred – The painting of the CLC in Dover was accomplished because of the Knights of Columbus members, family members, and members from other worship sites, that generously donated their time and talent to get the job done. This process took from May through Oct.</p> <p>Comments from Father Ouellette – The work going on is spectacular. Thank you again for all that you are doing.</p>	
Review the Meeting Record	<p>Clarifications/questions. Clarifications for the minutes were done.</p>	
Next Meeting	<p>PC agenda conference call will be Tuesday, Jan 4, 2010 at 7:00 p.m.</p> <p>PC meeting on Tuesday, 11, 2010 at 6:30 pm at St. Anne’s in Dexter.</p>	
Closing Prayer	<p>Offered by Denise Scuderi</p>	
	<p>The meeting adjourned at 7:43 pm</p>	

Submitted by: Denise Scuderi, Secretary

Authenticated by: Pastoral Council
Members